



SGGS INSTITUTE OF ENGINEERING & TECHNOLOGY,

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Vision of SGGSIE&T, Nanded: "Education of human power for technological excellence"

Annexure –I

Permission to attend National & International Conference (Being held within India) by Faculty Members under Cumulative Professional Development Allowance (CPDA)

1.	Name of Faculty Member	
2.	Designation (tick the appropriate)	Professor/Associate Professor/Assistant Professor
3.	Department	
4.	Date of Joining ad SGGSIE&T, Nanded	
5.	Nature of Activity (tick the appropriate)	National Conference / International Conference being held within India
6.	Name of the Activity	
7.	Dates of Activity	
8.	Venue of Activity	
9.	Details of the Accepted Paper	
	a) Title of the Paper	
10	b) Authors (as appear in the Paper)	
	Details of Expenses (approximate)	
	a) Registration Fee ((Including Transaction Charges)	
	b) TA (Journey + Local Travel)	
	c) DA (Activity duration + Travel days)	
	d) Boarding & Lodging	
	e) Any Other Expenses	
	Total (a to e)	
11	Have you attended such activity during the current PDA block period	Yes / No (if Yes, please provide the following details of each activity)
	Activity 1	
	a) Name of the activity	
	b) Dates of activity	
	c) Venue of activity	
	d) Expenses incurred	
	Activity 2	

	a) Name of the activity	
	b) Dates of activity	
	c) Venue of activity	
	d) Expenses incurred	
12	Total expenses incurred by you till date to attend conference in India as well as aboard during current PDA block period	

Signature of applicant

Recommendation by the Head of the Department

Recommendation of the Committee

(Recommendation / Not Recommended)

Dean Research & Development

Dean (Academic)

Head (Concerned Dept./Centre)

Approval by the Director